



# MySAL – Squadron Sign Up Form

The American Legion National Headquarters has designed a FREE and secure internet site to assist Squadron Adjutants in their day-to-day membership processing duties. This site serves as a direct portal from the local squadron to National Headquarters' membership system.

Features include:

- + View and Edit squadron membership
- + Generate reports
- + Reports available in CSV file format allowing users to work with the data in other applications such as Microsoft Excel and Access
- + Squadron Inquiry
- + Consolidated Squadron Report
- + Process Membership

*Fill out this form and mail or fax to us to register. Please type or print.*

Yes! We would like to sign up for MySAL Officers Portal:

State \_\_\_\_\_ Squadron Number \_\_\_\_\_

**Contact Information:** *Does not have to be Squadron Adjutant. The information below indicates who to call with any questions and where to send correspondence and registration instructions once authorization to release data is received from the state headquarters.*

Contact Name: \_\_\_\_\_

ID#: \_\_\_\_\_ Phone #: \_\_\_\_\_

E-mail (**required**) \_\_\_\_\_



Signature *required*, **must be Squadron Adjutant** \_\_\_\_\_

Member ID# \_\_\_\_\_

Printed Name: \_\_\_\_\_



Signature *required*, **must be Post Adjutant** \_\_\_\_\_

Member ID# \_\_\_\_\_

Printed Name: \_\_\_\_\_

**Mail To: The American Legion IT Division**  
**Product Support Specialist**  
**5745 Lee Road, Indianapolis, IN 46216**  
**Fax: 317-860-3130 Phone: 800-433-3318**

Scan completed form with signature and email to : [mylegion@legion.org](mailto:mylegion@legion.org)